

THE ICFAI UNIVERSITY MEGHALAYA

ACADEMIC REGULATIONS

1. Eligibility criteria for Admission

UG Programs:

- Students who passed the 10+2 examination in any discipline from recognized Board eligible for admission.
- Students awaiting 10+2 final results are eligible to apply. Admission will, however, be granted on the basis of the 10+2 result.

PG Programs:

- Students who passed the Under Graduation examination in any discipline from recognized University are eligible for admission.
- Students awaiting Under Graduation final results are eligible to apply. Admission will, however, be granted on the basis of the Under Graduation result.

2. Provisional Admission

Students, whose results remain undeclared at the time of admission, are provisionally admitted to the programs. The regularization of admission is subject to their submitting proof of graduation transcripts, failing which the provisional admission will automatically stand cancelled. Such students will be taken off the rolls and they will not be permitted to participate in any activity of the University as regular students. Their provisional registration in the current as well as previous semesters will be cancelled and they will be discontinued from the program.

3. Registration

3.1 Registration

Registration of a student, whether newly admitted or already on the rolls, will be at the beginning of every Semester, on or before the dates announced. All students should positively report for registration on the specified date only, failing which they shall not be permitted to attend classes or use the facilities at the University.

Students are not permitted to register in a semester if:

- i. They have failed to convert their provisional admission into regular admission by the specified date.
- ii. They have dues outstanding to the University or to any other affiliate programs of ICFAI.
- iii. The student grade sheet in the immediately preceding semester is withheld.
- iv. Student has an Incomplete (I) report in the immediately preceding semester.

- v. They have been specifically barred or asked to stay away from that semester as a part of disciplinary action. This could arise due to any reason including the student resorting to unfair practices during examinations, other unprofessional behavior etc.

3.2 Late Registration

In unusual circumstances, the Registrar is vested with discretionary authority to allow late registration of a student. A student whose request for late registration has been accepted will not be granted further extension of time. The request for late registration should be made on a separate form before the due date of registration.

3.3 Registration Cancellation

Registration may be cancelled when one or more of the conditions stated in 3.1 (i), (ii) and (iii) hold true.

3.4 Student on the Rolls

- a. The students are considered to be on rolls for the semester when they
 - i. are duly registered in a semester.
 - ii. have been permitted, after registration, to withdraw from the semester.
 - iii. have been given prior permission to stay away from the University for the semester.
 - iv. have been asked to stay away for the semester.
- b. While such students as described in clause 2.3.4. (a) (i), (ii), (iii) and (iv) retain the nominal advantage of being on the rolls, the University is not responsible for the classes missed by the students and the consequences thereof. If for any valid reason the students are unable to register in a semester, they must seek prior permission of the Registrar through proper channel to drop the semester. If such permission has not been requested, or after a request, the permission has been denied, the absence of such students will be treated under clause 2.4 whereby their name would be struck off from the rolls.
- c. When the students who have been permitted to stay away from the University for a semester or more rejoin the program, their subsequent program would be normally governed by the academic structure and regulations applicable at the time of rejoining. They cannot, *ipso facto*, claim to be governed by the earlier academic structure and regulations.

4. Struck off Rolls

When a student fails to register in a semester without any prior permission for late registration, his/her name would be struck off the rolls and he/she would cease to be a student. His/her case will be automatically processed and the file will be closed. If, however, such a student, after his/her name has been struck off the rolls is permitted to rejoin, his/her case can be treated as in the clause 3.4 (b) above with the provision that all his/her previous

records as a former student are revived under the current structure, regulations and schedule of fees. The application for re-registration should be made in the prescribed form.

5. *Pre-requisite Courses*

A pre-requisite course is one, which the student needs to study and clear before he can register for another course. For example, Marketing Management is a pre-requisite course for the elective course Services Marketing.

Before a student can register in a course, he/she should have fulfilled the pre-requisite conditions attached to the course. Often, a course may require a specific minimum marks/grade to be obtained in an earlier course.

6. *Choice of Electives*

The student is required to choose two elective courses the prescribed format. The list of elective courses on offer in each semester and the guidelines for choosing the elective courses will be circulated through an Office Circular. The Faculty members shall counsel and help the students in making informed choice of elective courses keeping in mind the market demand, which will help in early and better placements at the end of the program.

An elective course will be offered by a Campus only if the elective course is opted for by a stipulated number of students and the availability of requisite resources.

7. *Teaching and Evaluation*

Teaching and evaluation form a unity of function and operate in a climate of mutual understanding and trust. To ensure a shared responsibility, the regulations indicate some formal guidance.

Teaching: The objective of classroom education is to ignite the curiosity of students, generate habits of rational thinking in them, gear their mind to face the unfamiliar and train them to be able to stand on their own feet. While classroom instruction helps the students to organize and correlate facts, to comprehend ideas and to use the knowledge they acquire creatively, the students should also use the library, computer lab and other facilities provided, to optimize their learning process. Self-study by the students would be an important factor. The students are required to cooperate and respond to this challenge.

Evaluation: Evaluation comprises of Internal and External evaluation components.

- i. At the beginning of the course, the Faculty Member will announce to the class through a handout the necessary information in respect of operations of the course (e.g., pace, coverage, level of treatment, reading assignments, home tasks, and components of evaluation, their frequency, duration, tentative schedule, and relative weightage of various components).

- ii. The evaluation broadly follows the following scheme:

Table 1
Weightage of Different Evaluation Components for PG Programs

No.	Exam	Components of evaluation	Weight-age (%)
1.	C1	Class Test 1 hour (30 Marks)	10
2.	C2	Written Test 2 Hours (70 Marks)	20
3.	C3	Seminar Presentation on any topic of the course, Live assignments/ Report preparation/ Live project/ Assignment/ Class Test/ Small sample survey/ Market survey/ Quiz/ IT Lab/ Class activity/ Class presentation/Class Test 1 hour (30 Marks)	10
4.	End Semester Examination	Written Test 3 hours (100 Marks)	60
Total			100

The individual weightage for each component may vary depending upon the nature of the course, which will be intimated through circulars from time to time.

Table 2
Weightage of Different Evaluation Components for FYUG Programs under NEP2020

Assessment	Type of Assessment	Total Marks
Daily Assessment	Class Assignment (Problem/Practical Based and Time Constrained)	5
	Home Assignment (Problem/Practical Based and Time Constrained)	5
	Observation	5
	Attendance	5
Weekly Assessment (any one Assessment Type to be selected)	Class Tests (Open/Closed Book and Time Constrained)	10
	Quizes (Problem/Practical Based and Time Constrained)	10
	Case Study(Individual/Team)	10
Unit Assessment (any one Assessment Type to be selected)	Class Tests (Open/Closed Book and Time Constrained)	20
	Quizes (Problem/Practical Based and Time Constrained)	20
	Case Study (Individual/Team)	20
Quarterly Assessment (any one Assessment Type to be selected)	Class Tests (Open/Closed Book and Time Constrained)	30
	Quizes (Problem/Practical Based and Time Constrained)	30
	Case Study (Individual/Team)	30
End of the Course	Seminar Presentation and Group Discussions (Viva-voce, Peer and Self Assessment, Computer Adaptive Testing, and Time Constrained)	(20+20)=40
	Self-study, Presentation, and Group Discussion (Viva-voce, Peer and Self Assessment, Computer Adaptive Testing, and Time Constrained)	(10+20+10)=40
	Small Projects which can be completed within 4-5 days of 10-15 pages (Individual, Viva-voce, Computer Adaptive Testing, and Time Constrained)	40
	Solving Exercises (Fill in the Blanks, Match the Colomns, MCQ, and Short Question-Answer Type) Time Constrained	(10+10+10+10)=40

Assesment	Weightage
Daily Assessment	5%
Weekly Assessment	10%
Unit Assessment	20%
Quarterly Assessment	25%
End of the Course	40%
Total	100

- a. Classroom tests, Live Projects, Seminars, Case studies, Report writing, Presentations, Assignments, Group Discussions, Mock Interviews etc., form the internal evaluation components and are conducted and evaluated at the Campus. The schedules, components and weightage for internal examinations will be provided through the course handout and circulars.
- b. The different components of internal evaluation would be evenly spread out in the semester and would test the students on various aspects like spontaneous recall, ability to apply known concepts, the capacity to work on their own, competence in conceptualized arguments, ability to face unknown situations, etc.
- c. The schedules for C2 and End-semester Examinations/End of the Course Examinations are announced through student circulars.
- d. The C1/C2/C3 are the internal components of evaluation and are conducted at regular intervals of 4 to 5 weeks of course works.
- e. The End-Semester Examinations/End of the Course Examinations are the external components of evaluation and are conducted as per the schedule given in the Academic Calendar after completion of 16 weeks of course work.

8. *Unfair Practices*

Students are prohibited from resorting to unfair practices in the examinations or any of the other evaluation components. The following practices (inclusive but not exhaustive) during examinations will be considered "Unfair Practices"

- i. Carrying any material to the examination hall;
- ii. Carrying cell phone and other electronic devices like i-pods, PDAs, MP3 players, etc., in the examination hall;
- iii. Talking to other students;
- iv. Copying from others; or
- v. Allowing others to copy from one's paper;
- vi. Taking or giving any kind of assistance;
- vii. Referring to any material inside or outside the examination hall
- viii. Communicating with a person in or outside the examination hall during the period of examination.

If students are found to be resorting to unfair practices, or behaving in an undisciplined manner, or causing disturbance to others, they will be expelled from the examination hall and their answer script will be seized. Use of unfair practices noticed/ identified on the basis of the report submitted by the invigilator to the Controller of Examinations or by the faculty member during evaluation of the answer scripts, would result in punitive action leading to awarding of 'RC' for the course and/ or cancellation of registration for subsequent semesters. A student's name may even be struck off the rolls or he/ she may be subjected to other punitive action as deemed fit.

9. Attendance Policy

The continuous evaluation system adopted at the University clearly expects every student to be regular in attending classes and evaluation components and in completing the tasks assigned to him/her in every course. Absence without permission would be taken serious note of and suitable action would be initiated.

Attendance is mandatory for all sessions. Students who fail to achieve a minimum attendance level of 75% in any individual course may not be permitted to sit for the C2 examination, and/or the End-semester examination/End of the Course Examination.

When a student is absent from class on account of undertaking institution activities under institution directives, e.g., representing the University at a competition etc., the student is awarded attendance for such classes. When a student is absent on account of illness, the student is marked absent even if supported by medical certificate. Students not meeting the minimum attendance requirements would be awarded the "Not Cleared" (NC) Report.

However, students who have not satisfied the minimum attendance criteria of 75% and above for a course, can forward an appeal through the Registrar and seek permission from the Vice Chancellor for giving the examination. The Vice Chancellor, after going into the merits of the case and on recommendation of the Registrar has the discretion to permit the student to appear for the examination in a course, provided the student has at least 60% attendance in that course.

A student who has duly registered himself for the Semester by payment of the requisite fee but does not attend the classes will be struck off the rolls and will not be allowed to progress to the next semester.

10. Grading Policy

The grading policy does not emphasize on a single examination and absolute numerical marks as the only absolute indication of the quality of performance of students. Thus, at the end semester letter grades are awarded to the students based on their overall performance in the course which is relative to the performance of all the University students evaluated for that course.

10.1 Letter Grades

The letter grades have points associated with them in a quantified hierarchy. The letter grades, their applicability and connotation are given in the Tables below:

Table-3
Grade Structure for PG Programs (Non-CBCS)

Grade	Qualitative Meaning	Grade Point Attached
A	Excellent	10
B	Very Good	8
C	Average	6
D	Fair	4
E	Exposed	2

Table-4
Grade Structure for PG Programs (CBCS)

Grade	Qualitative Meaning	Grade Point Attached
O+	Outstanding	10
A+	Excellent	9
A	Very Good	8
B+	Good	7
B	Above Average	6
C	Average	5
P	Simple Pass	-
F	Fail	-

Table-5
Grade Structure for FYUG Programs (NEP2020)

Grade	Qualitative Meaning	Grade Point Attached
O+	Outstanding	10
A+	Excellent	9
A	Very Good	8
B+	Good	7
B	Above Average	6
C	Average	5
F	Fail	-
Ab	Absent	-

In order to arrive at these letter grades, the total marks in a particular course for all the students pursuing the course are tabulated in a descending order (equivalently a histogram). The performance of the course is analyzed in semesters for the average, highest and lowest marks and dividing lines between the clusters of students. Gaps and dips between clusters and the nature of the clusters will guide in drawing the dividing lines between the grades. In a normal class of large size, the C-band usually covers the average performance. This is however not a hard and fast rule, and exceptions may arise in cases of small classes (skewed histogram) etc.

10.2 Non-Letter Grades

In some courses which are demarcated as AUDIT Courses, non-letter grades like Satisfactory (S), Unsatisfactory (U) are awarded which carry no grade points.

11. Reports

Apart from letter grades, certain events/facts are reported by suitable abbreviations. These reports are not to be construed as letter grades. The various reports listed below are elaborated:

- a. No Show (NS)
- b. Incomplete (I)
- c. Grade Awaited (GA)
- d. Not Cleared (NC)
- e. Withdrawn (W)
- f. Registration Cancelled (RC)
- g. Discontinued from the Program (DP)

(a) No Show (NS) Report:

An event will be reported as 'No Show' in the following cases:

- i. Student has neither reported for registration on the specified date nor sought prior permission for late registration,
- ii. Reasons for request for late registration are found to be false/not genuine,
- iii. A "No-Show" report may lead to discontinuation from the program. Students who have "No Show" reports in two subsequent semesters will have their names struck off the rolls.

(b) Incomplete (I) Report:

If the faculty members find that students have not fulfilled some of the requirements of a course before the final deadline for deciding the marks, they may, before the deadline, send an "I" report and inform the students of the same. It will be the responsibility of the students to contact the faculty member concerned, in time for replacement of the "I" report within one week after the end of the semester, failing which the faculty member would assign whatever marks/reports he/she deems fit to the students.

(c) Grade Awaited (GA) Report:

If for some reason, the faculty member fails to evaluate a student on a project, assignment or any other component of evaluation on time, the faculty member may recommend a "GA" report for the student. In such a case, it is the responsibility of the faculty member to ensure that the evaluation is completed at the earliest and suitable marks are recommended for the student.

(d) Not Cleared (NC) Report:

Students who continue to remain registered in a course but give the faculty member inadequate opportunity to evaluate them by remaining absent from all evaluation components conducted by the faculty member or by remaining absent from the Mid Term 2 examination and/or end-semester examination, will be given an "NC" report. In addition, "NC" reports will also be issued if a student has not satisfied the minimum attendance criteria of 75% and above for the course and is disqualified from taking the Mid Term 2 examination or the end-sem examination.

In all these cases, the student will have to do self-study and write the supplementary exam.

If a student has an 'NC' report in a course, progression to the subsequent semester(s) is not restricted except when the course with 'NC' report is a pre-requisite to a course in the subsequent semesters.

(e) Withdrawn (W) Report:

A student may seek withdrawal from a course or from more than one course of a semester for any of the following reasons:

- i. The student is unable to register for the courses for genuine personal reason.
- ii. The student is unable to cope with the normal semester load and withdraws from courses to reduce his/her academic load for a particular semester.

Request for withdrawal should be made to Vice Chancellor, with recommendation of the Registrar, within two weeks of commencement of semester in case of (i) above and within eight weeks of commencement of the semester in case of (ii). The request should be made on the form furnished in Appendix-E. In such cases, the marks sheet / transcript of the student will indicate "W" (withdrawn) against such courses. The student will have to register for the courses in the next offering and obtain valid marks. If the course with "W" remark is a pre-requisite course, registration for courses of the subsequent semester is possible only on obtaining valid marks in the course with "W" remark.

If the withdrawal is made after eight weeks, the event will be reported as "RC" or "DP" as the case may be. The "RC" and "DP" reports have been explained in the following paragraphs.

(f) Registration Cancelled (RC) Report:

When a student's registration for a course is cancelled, it will be reported in the grade sheet as RC. An event will be reported as Registration Cancelled (RC) in the following cases:

- i. A provisionally admitted student fails to submit proof of graduation or equivalent and/or does not satisfy the minimum eligibility requirements for admission within the prescribed time.

- ii. Cancellation is recommended as a part of disciplinary action, for resorting to unfair means during examinations or other unprofessional behavior.
- iii. Students persistently and/or deliberately do not pay their dues.
- iv. When a student gets more than the stipulated afflictions at the end of First Academic Year.

RC itself has many meanings and is subject to the following:

- i. When it is clearly known that the student will be required to register again in the same course the event will be reported as RRA (Required to Register Again).
- ii. If RC amounts to discontinuation from the Program it will be reported as DP (Discontinued from the Program).
- iii. If the cancellation of registration is not reported either as RRA or as DP but is reported as RC, it does not necessarily mean that it is free from any constraint. The meaning has to be constructed from the context in which the RC was reported.

(g) Discontinued from the Program (DP) Report:

An event will be reported as DP in the following cases:

- i. Students, after allotment of ID No. neither report for registration/late registration nor seek prior permission for deferment.
- ii. Students communicate their inability to continue and withdraw from the program.
- iii. Student with RRA report in a course has not registered, in the subsequent Semester.
- iv. Students, who have failed, do not apply for Supplementary Exams to clear the course.
- v. If “RC” amounts to discontinuation from the program.

12. Cumulative Grade Point Average

The CGPA is used to describe overall performance of a student in all courses in which he/she is awarded letter grades, since his/her entry into the institute up to the latest semester. It is the weighted average of grade points of all letter grades received by the student from his/her entry into the institute and is computed as follows:

$$CGPA = \frac{U_1G_1 + U_2G_2 + U_3G_3 + \dots}{U_1 + U_2 + U_3 + \dots}$$

Where U₁, U₂, U₃....denote units associated with the courses taken by the students (refer Chapter V) and G₁, G₂, G₃....are the grade points of the letter grades awarded in the respective courses.

On the other hand, the reports or the Non letter grades obtained in a course will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

13. Grade Sheet

A student's grades, reports, CGPA and other pertinent information for a semester are given in the grade sheet. Chronologically organized information from the grade sheets of a student with the necessary explanation constitutes his/her transcript, which is issued at the time he/she leaves the Institute or at an intermediate point, on request.

While registration with the approval of the appropriate authority, consistent with these regulations, is a token of permission to pursue studies, the grade sheet is a complete record of the outcome of what was intended in the original/ amended/ revised registration. The various grades and reports would be appropriately used to tally the grade sheet with the original/ amended/ revised registration. It would be evident that this tally between what was registered for and what was obtained in semesters of grades and reports will apply to all courses except for a course, which was originally registered for, but subsequently replaced by another course through substitution.

The tally is made on a course basis at the conclusion of the semester to determine which of the courses have been cleared. A course is deemed to have been cleared if the student obtains a grade in the course. However, mere clearing of the prescribed courses on a course-by-course basis is not tantamount to fulfilling the requirements of graduation.

14. Minimum Academic Requirements

The minimum academic requirement regulation has been framed keeping in mind the educational philosophy at the University, which interlinks and at the same time distinguishes between the performance of a student in a single course and his/her overall cumulative performance.

Accordingly, the objectives of the minimum academic requirement regulation are:

- To ensure that students meet minimum standards in majority of the course pursued.
- To alert the students on their performance at the end of every semester to enable them to improve in subsequent semesters and eventually attain graduation requirements in time

A. The minimum academic requirements to be fulfilled by the student at the end of every semester for the **Post Graduate Programs (NON-CBCS)** are:

- i. The total number of D and E grades in the semester should not exceed two, of which the number of E grades should not exceed one.
- ii. There should be no NC in any Course.
- iii. The cumulative number of D and E grades secured by a student at the end of academic year should not exceed:

Table-6

Academic year	Cumulative No. of D&E Grades	Cumulative No. of E Grades
1 st year	4	2
2 nd year	8	4

- iv. Should have a CGPA of 5.50.

- B.** The minimum academic requirements to be fulfilled by the student at the end of every semester for the **Post Graduate Programs (CBCS)** are:
- There should be NO F or P Grade in any Course.
 - There should be no NC in any Course.
 - Should have a CGPA of 5.00.
- C.** The minimum academic requirements to be fulfilled by the student at the end of every semester for the **Four Year Under Graduate Programs (NEP2020)** are:
- There should be NO F Grade in any Course.
 - There should be NO Ab in any Course
 - There should be no NC in any Course.
 - Should have a CGPA of 4.50.

14.1 Implication of the Regulations

At the end of each Semester: Failure to meet the minimum academic requirements will bring a student under the purview of counseling. In such cases the student will receive a notice from the University and will have to undergo counseling sessions with assigned Faculty Members at the respective University Campus and will have to undergo counseling sessions with assigned Faculty Member.

However, progression to Next Semester is not restricted.

At the end of Year:

Students with the following CGPA and/or grade afflictions will not be permitted to continue in the Program and their names may be struck off the rolls.

- CGPA less than 4.50 (for UG Programs) / 5.00 (for PG Programs under CBCS) / 5.50 (for PG Programs which are Non-CBCS), or
- Total cumulative number of D and E grades exceeding as given in table 6, or, 14A, 14B and 14C
- NC/RC afflictions in any of the courses of Semester.

However, the University, at its discretion may allow the student to continue on the rolls, provided the student undertakes to repeat semester courses with D or E grade afflictions whenever they are offered next. Such a student will not be permitted to register into next semester till he/she satisfies the minimum academic requirement applicable at the end of current Semester.

15. Graduation Requirements

A Student is deemed to have fulfilled the requirement of graduation for the program when he satisfies the following conditions:

- cleared all the courses prescribed for him in his program.

- ii. obtained a minimum CGPA as mentioned in 14A, 14B and 14C.
- iii. remained outside the purview of the ACC or been declared to be outside its purview.
- iv. overcome all the consequential stipulations of an NC report; except where there is an NC report in an elective course over and above the prescribed number of elective courses or in a course which has ceased to be a part of his current program and
- v. satisfied all requirements of these regulations.

A student is deemed to have become eligible for the Graduation if, in addition to the above requirements:

- i. satisfied all the rules of evaluation.
- ii. has no case of indiscipline or unfair means pending against him/her.
- iii. has no dues pending with the University

The following Classifications may be made based on CGPA:

Table-7

CGPA Structure for PG Programs (Non-CBCS)

CGPA	Division	Percentage of Marks Equivalent
9.00 to 10.00	Distinction	80% and above
7.00 to 8.99	First	65% to 79.99%
5.50 to 6.99	Second	50% to 64.99%

Table-8

Grade Structure for PG Programs (CBCS)

CGPA	Division	Percentage of Marks Equivalent
8.00 to 10.00	Distinction	80% and above
6.50 to 7.99	First	65% to 79.99%
5.00 to 6.49	Second	50% to 64.99%

Table-9

Grade Structure for FYUG Programs (NEP2020)

CGPA	Division	Percentage of Marks Equivalent
8.00 to 10.00	Distinction	80% and above
6.00 to 7.99	First	60% to 79.99%
4.50 to 5.99	Second	45% to 59.99%

16. Academic Counseling Committee

Students who do not meet any of the minimum academic requirements will automatically fall under the purview of the Academic Counseling Committee (ACC) or any designated authority. During the currency of the purview, the student will lose all his/her options with regard to the various features permitted during the process of registration, namely late registration, choice of electives, choice of repetition of courses, withdrawal etc. The ACC shall prescribe a course package, which the student will be required to undergo. The ACC has the discretion to decide whether the student repeats as academically required or through self-study and Chamber Consultation with faculty.

If the student's performance in this package warrants an NC report or if the student fails to make efforts to achieve minimum academic requirement for which he/she came under the purview of the ACC, it would be construed that he/she is not working to the satisfaction of the ACC. It should be the student's single-minded objective to fulfill the minimum academic requirements as soon as possible and to go out of the purview of the ACC.

17. Improvement on Shortfall of Grades

- i. To enable the students to achieve the minimum academic requirements, the students are given the opportunity to appear for improvement in failed paper(s) in the next End Semester Examination.
- ii. Improvement facility will not be extended to students with "RC" (Registration Cancelled) report arising due to disciplinary action.
- iii. The improvement facility is meant for meeting minimum academic requirements only, as such, they are not meant for improvement of academic performance in the Courses already cleared.
- iv. An additional examination fees as provided by the Examination Department per course has to be paid by the students along with application for improvement Examinations. The fee for improvement examination is non-refundable. The fee once paid, will not be adjusted/ transferred to any other course other than that it was paid for.

18. Certification

Students who fulfill the minimum academic requirements will be given a provisional certificate along with the transcript before the award of the degree.

Students will be awarded the Certificate for the undergraduate degree they have registered for by the University after satisfying the academic requirements of the University Program.

In case of the students having dues outstanding to the University or any other affiliate of the Academy/University, their provisional certificate and transcript will be withheld until the said dues are cleared.

19. Copyright of Course Material

All the course material published by the University and its affiliates are fully copyrighted. The course material of the University and its affiliates is meant for the personal use only of the registered students of the University. The University and its affiliates' course material and their contents should not be reproduced, stored in a retrieval system, used in a spreadsheet, or transmitted in any form, or by any means - electronic, mechanical, photocopying, recording, or otherwise - without the prior permission in writing from the University and its affiliates. The Institute and its affiliates (including the University) reserve the right to take legal action, if any copyright violations are noticed.

20. Right to Interpret and Amend Rules

The University reserves the right to interpret the rules and regulations for its students. The University would decide and interpret the rules and regulations from time to time and such interpretation is final and binding on all the students of the University.

The University reserves the right to amend rules and regulations wherever necessary and appropriate. Such amendments will be intimated to the students. Possible changes include, but are not limited to; fee structure, refund policy, and such other matters as may be considered relevant.

21. Jurisdiction

Disputes, if any, relating to Under Graduate (UG) or Post Graduate (PG) program(s) and its activities are strictly subject to Meghalaya, India jurisdiction only.